

Funding guidelines

July 2018

1) Objectives

The charitable foundation URBIS FOUNDATION supports projects in the area of renewable energies (solar electricity, solar thermal, biomass).

Sponsorship is offered to projects who promote access to environmentally friendly energy in regions lacking a large-scale energy supply. The main focus of sponsorship is the use of renewable energies in the following areas: health care, education, solar institutions as well as agriculture.

Focus regions are: Sub-Sahara Africa (especially East Africa) and Eastern Europe.

2) Eligibility criteria

- a) Submitted funding projects must align with the objectives of URBIS FOUNDATION.
- b) The proposed projects have to be in the requested geographical areas.
- c) Sponsorship is offered to projects implemented by non-profit organisations, facilities and corporations. The non-profit status must fulfil the legal requirements by the country of origin and align with the German legal non-profit requirements. Associations without legal capacity (initiative groups and others) as well as facilities without non-profit status (companies) can only apply for sponsorship in cooperation with non-profit status organisations. In this particular case the non-profit organisation would be the applicant and beneficiary for URBIS FOUNDATION.
- d) The applicant must be professionally, staff-wise and organisationally able to plan, implement and report on the proposed project.

3) Application

Applications can be submitted once a year, the deadline is the 30.09. Applications have to be sent via E-Mail to info@urbis-foundation.de.

The application must include: filled in application form, a coherent financial plan and, if available, a project plan.

URBIS FOUNDATION rates incoming applications on the basis of these funding guidelines. The decision on funding approval will be communicated within two months following the application deadline. Financial aid will be granted subject to sufficient available means.

4) Conditions for granting of funds

The essential requirements for approval of funding for submitted project proposals are presented below:

- a) Projects supported must be completed within two years' time.
- b) Proposed grants must be at least 500 € and at most 10.000 €.
- c) The completed form as well as the proposed financial plan and its breakdown must be submitted to URBIS FOUNDATION. Further proposed third party resources from public authorities or private investors must be disclosed. It will be expected that own capital resources are included. Own capital resources can also be work performance.
- d) Projects are allowed to begin with funding approval. Funding for new elements or reissued project proposals is possible.
- e) Project administration costs can be a proportion of 10% of the applied grant. The administration expenses from partner organisations are included in this.
- f) The project sustainability as well as the financing of all additional costs after the end of the project must be described in the proposal.
- g) The consistency of the project proposal and the requirements of the target group must be evident.

5) Requirements for project implementation

The following aspects have to be considered for the project implementation:

- a) Project partners need to hand in an interim report as well as material for public relation work.

- b) Project partners must present a technical and a financial report 6 weeks after the end date of the project. URBIS FOUNDATION is entitled to demand further receipts if necessary.
- c) The applicant agrees to facilitate visits at the project site for URBIS FOUNDATION.
- d) The sponsorship through URBIS FOUNDATION must be presented on the website of the applicant as well as in all other relevant publication channels. Moreover, URBIS FOUNDATION is entitled to its own publications on the funded projects.
- e) Should the logic or the orientation of the project change profoundly, the partner organisation is obliged to submit a change request. URBIS FOUNDATION reserves the right of repayment if profound changes have occurred without previous submission of such change request.

Chairman

Foundation council

URBIS FOUNDATION | Rüdeshheimer Street 15 | 80686 Munich | phone: 0049 89/ 570707-19 | info@urbis-foundation.de